



## Information Systems Consultant

### TENNCARE OVERVIEW

TennCare is Tennessee's managed care Medicaid program that provides health insurance coverage to certain groups of low-income individuals such as pregnant women, children, caretaker relatives of young children, older adults, and adults with physical disabilities. TennCare provides coverage for approximately 1.3 million Tennesseans and operates with an annual budget of approximately \$12 billion. It is run by the Division of TennCare with oversight and some funding from the Centers for Medicare and Medicaid Services (CMS).

### WHY WORK AT TENNCARE?

TennCare's mission is to improve the lives of Tennesseans by providing high-quality cost-effective care. To fulfill that purpose, we equip each employee for active participation and empower teams to communicate and work collaboratively to improve organizational processes in order to make a difference in the lives of our members. Because of the positive impact TennCare has on the lives of the most vulnerable Tennesseans, TennCare employees report that their work provides them with a sense of meaning, purpose, and accomplishment. TennCare leadership understands that employees are our most valuable resource and ensures professional and leadership development are a priority for the agency.

### JOB AND DEPARTMENTAL OVERVIEW

This position requires a strong SQL(structured Query Language) knowledge. This position will be responsible for Information Systems reporting, testing and documenting procedures and issues. Under general supervision, the employee will be a member of a core team responsible for systems development and operations for TennCare's information systems. The employee will work with the Business Owners, the Systems Integrators, CMS, Providers and others to ensure that all proposed changes to the Production and testing environments are reviewed in terms of their ability to meet business requirements, and that their impact on service quality is minimized.

### RESPONSIBILITIES

- Develop and maintain medium to high complexity programs in SQL/UNIX, PL/SQL, C, or other programming languages, for retrieving data, verifying system test and production output, and creating reports related to enrollee eligibility, financial, and/or other subsystems.
- Review low to high complexity system specifications and operations manuals to define the capabilities and deficiencies in the existing system.
- Review production output on a daily basis to insure the system is performing according to guidelines specified by TennCare.

- Research, document, and recommend solutions for low to high complexity issues encountered in production systems or specific programs; interprets messages or outputs, or answers questions from project manager and end users when unexpected or potentially incorrect outcomes occur.
- Track and report on Project status through the entire SDLC.
- Analyze low to high complexity program changes by vendors for accuracy and functionality specified by management including developing and executing code for verifying output.
- Other duties as assigned may include attending meetings, working in multiple areas as needed, creating records for Director/Manager.

## MINIMUM QUALIFICATIONS

- Superior note taking and change management documentation needed.
- Position requires ability to present written and oral skills.
- Superior Data analysis and logical thinking
- Strong organizational skills.

## DESIRABLE QUALIFICATIONS

- 2+ years of programming experience
- Strong knowledge of SQL
- Understanding of SDLC principles
- Strong ability to Multi-TASK

**JOB LOCATION:** Nashville, Tennessee

**HOW TO APPLY:** Qualified candidates should send their resume, cover letter, and responses to the application questions below to [Jon.N.Campbell@tn.gov](mailto:Jon.N.Campbell@tn.gov) by **8/14/19**.

## Information Systems Consultant Application Questions:

1. Do you have experience conducting meetings with 5 -30 participants? If yes, please describe your experience.
2. How many years of experience do you have in a healthcare environment?
3. Describe your experience working with Tables in an oracle database?
4. How many years of experience do you have in developing documentation for complex processes or reviewing requirements documentation?
5. How many Projects have you been involved in through the entire SDLC?

### **Position Status: Executive Service**

*Pursuant to the State of Tennessee's Workplace Discrimination and Harassment policy, the State is firmly committed to the principle of fair and equal employment opportunities for its citizens and strives to protect the rights and opportunities of all people to seek, obtain, and hold employment without being subjected to illegal discrimination and harassment in the workplace. It is the State's policy to provide an environment free of discrimination and harassment of an individual because of that person's race, color, national origin, age (40 and over), sex, pregnancy, religion, creed, disability, veteran's status or any other category protected by state and/or federal civil rights laws.*